



## HCC COMMUNITY INNOVATION FUND TERMS AND CONDITIONS

Updated 16.03.2021

I confirm that:

- a) If you are a voluntary organisation you are authorised to apply for HCC grant funding and sign on behalf of the above named organisation and that any funding will not benefit any individual or for private profit business and will only be used for the purposes specified in the Application.
- b) This HCC grant will be used within a year of the funds being awarded (unless otherwise stated by HCF) and any unspent/uncommitted monies will be returned to Hertfordshire County Council promptly without proof of purchase or commitment.
- c) I will provide Hertfordshire County Council with an evaluation of how the funding has benefited the organisation/local community, and acknowledge and understand that approval of any grant relating to this application does not commit the County Council to ongoing future funding.
- d) This project serves communities within the HCC administrative area of Hertfordshire, with at least 75% of the people benefiting from the project living in that area, and is therefore eligible for this grant.
- e) It is noted that any HCC grant funded project will clearly acknowledge, in any related publicity, the Fund Scheme as an HCC initiative. It is noted that HCC will issue publicity about projects and activities that it supports, so may use this project within its publicity materials and as a promotional case study, and/or may wish the project to evaluate further the project and the crowdfunding experience.

Monies pledged will only be released if the full fundraising target is reached by the project, and only once the HCC terms and conditions (Ts&Cs) applying have been accepted in writing.

Within 1 month of project completion, projects receiving an HCC Community Innovation grant will be required to complete a project evaluation form. This will include confirmation that T&Cs have been followed, evidence as to how funds have been spent eg invoices and receipts, photos of the project and a project summary including outcomes achieved.

HCC seeks to distribute funding in an even-handed way across the area of Hertfordshire it administers, and reserves the right not to make a funding pledge or to fulfil a pledge to a particular project.

HCC grants cannot be used to:

- benefit directly individuals, (e.g. ongoing salary costs), or for private profit businesses,

- meet outing, trip, holiday or excursion costs, except for additional costs specific to the needs covered, e.g. support/care staff, adapted transport or accommodation
- reverse public sector policy or provide services which are the statutory responsibility of public sector agencies,
- support political activities or projects where the sole/majority of beneficiaries are animals (i.e. charity, rescue or therapy).
- fund and commit to ongoing support.
- pay for food, drinks or alcohol.

Repayment of the fund can be required at the sole discretion of Hertfordshire County Council if you supply false information, fail to spend the money in the allotted time period, you or your organisation becomes insolvent or there are any other breaches of the conditions or eligibility criteria.

HCC may request additional information and assurances; requiring additional terms and conditions to apply, and will require you to confirm in writing your acceptance of any additional terms and conditions before agreeing to provide HCC grant funding. Your acceptance can be in the form of an email from the charity / organisation's contact email address provided on the application form.