

## **Councillor Community Chest Grant Scheme - Terms and Conditions**

1. Grants awarded under the scheme must only be used to support the expenditure identified in the application, as approved, and for no other purpose.
2. The Community Chest Grant will only be released once the applicant can demonstrate that the appropriate level of match funding has been reached or exceeded by other sources through Crowdfund Cornwall.
3. The grant should usually be spent within six months of being awarded. If it is likely that there will be a delay, the applicant must notify the Localism Team.
4. The applicant should retain all receipts and proof of expenditure for the purposes of possible audit at a later date. Spot checks may be made.
5. The applicant must not use the grant for any unlawful activities, the promotion of political and/or religious activity or activities that are discriminatory on the grounds of religion, race, sex, sexual preference, age or disability.
6. The applicant must not use the grant to pursue any activity required to meet statutory regulations.
7. Projects should not be for private profit.
8. If appropriate, the applicant must have insurance for any activity which the grant will be wholly or partly funding. This includes public liability cover at any community event.
9. Recognition of Cornwall Council financial support must be included on any promotional materials.
10. The applicant will be required to participate in any publicity deemed appropriate by Cornwall Council associated with the offer of funding.
11. Projects working with vulnerable groups of people will need to ensure policies and procedures are in place for safeguarding and protecting vulnerable adults and children. These should be reviewed annually to ensure they are in accordance with current legislation and best practice.